



042-99211518 (DD-M)  
ddm.cmmf@gmail.com  
www.schools.punjab.gov.pk

**IMPORTANT**

No. DD (M)/Misc-Ref/2021  
**GOVERNMENT OF THE PUNJAB**  
**SCHOOL EDUCATION DEPARTMENT**  
**(MONITORING WING)**

Dated Lahore the 14 January, 2022


To

All the Chief Executive Officers,  
District Education Authorities (DEAs)  
in Punjab.

SUBJECT: APPOINTMENT OF CENSUS FIELD STAFF FOR 7<sup>TH</sup>  
POPULATION AND HOUSING CENSUS

Kindly refer to the letter No. SO(IPC)2-26/20-21 dated 29-12-2021, received from Section Officer (IPC), I&C Wing, S&GAD, Lahore alongwith the copy of letter No. PBS.CP&C/CPMU-1(3)/2022 dated 15-12-2021 from Ministry of Planning, Development & Special Initiatives, Pakistan Bureau of Statistics, Islamabad (copy attached).

2. You are requested to extend liaison with the respective Department under the Ministry of Planning, Development & Special Initiatives, Pakistan Bureau of Statistics, Islamabad and also ensure provision of requisite staff for the Census activity, under intimation to this office.

  
(Malik Ghulam Fareed)  
DEPUTY DIRECTOR (MONITORING)

CC:

- PSO to Special Secretary, School Education Department.
- The Section Officer (IPC), I&C Wing, S&GAD, Lahore w.r.t. his above referred letter.

TOP PRIORITY



No.SO(IPC)2-26/20-21  
GOVERNMENT OF THE PUNJAB  
SERVICES & GENERAL ADMINISTRATION  
DEPARTMENT  
(I&C WING)

Dated Lahore, the 29<sup>th</sup> December, 2021

To

1. The Senior Member,  
Board of Revenue, Punjab
2. The Secretaries,  
Government of the Punjab,
  - I. Local Government and Community Development Department
  - II. Population Welfare Department
  - III. School Education Department
3. All the Commissioners,  
Government of the Punjab,
4. All the Deputy Commissioners,  
Government of the Punjab,

SUBJECT: - APPOINTMENT OF CENSUS FIELD STAFF FOR 7<sup>TH</sup> POPULATION AND HOUSING CENSUS

Kindly refer to the subject cited above and find enclosed herewith a copy of letter No. PBS.CP&C/CPMU 1(3)/2022 dated 15.12.2021 received from the Chief Statistician, Government of Pakistan, Ministry of Planning, Development & Special Initiatives, Pakistan Bureau of Statistics, Islamabad.

2. I am directed to request you that further necessary action may be taken accordingly and desired information may be provided to Ministry of Planning, Development & Special Initiative, Islamabad on priority basis, under intimation to this department.

29/12/2021  
SECTION OFFICER (IPC)

CC:-

PS to Secretary (IPC), S&GA Department.



Government of Pakistan  
M/o Planning, Development & Special Initiatives  
Pakistan Bureau of Statistics  
Statistics House, 21-Mauve Area, G-9/1,  
Islamabad



email: chiefstat@pbs.gov.pk

Chief Statistician  
Ph. No. 051-9106515  
Fax No. 051-9106520

Islamabad the 15<sup>th</sup> December, 2021

No. PBS. CP&C/CPMU 1(3)/2022-

Subject: APPOINTMENT OF CENSUS FIELD STAFF FOR 7<sup>TH</sup> POPULATION AND HOUSING CENSUS

Dear

The Council of Common Interest (CCI), in its 45<sup>th</sup> meeting held on 12-04-2021 had decided to hold the 7<sup>th</sup> Population & Housing Census in 2022 according to International best practices by using latest technology. As you are aware, Government of Pakistan constituted the Census Advisory Committee comprising of renowned demographers and experts from all over country for devising recommendations for adoption of best practices, the committee held several meetings and finalized recommendations which were duly shared with all Provinces.

2. This Census 2022 will be the first ever "Digital Census" of the country in which electronic data collection through tablets, geo tagging of all structures and real time monitoring of census field operation will be carried out in the country simultaneously. For smooth conduct of field activities, appointment of Census field staff is the key step. Therefore, it has been decided to sensitize provinces regarding requirement of Census field staff i.e. **Chargo Superintendents, Circle Supervisors and Enumerators** for their timely appointment up to 31<sup>st</sup> March 2022. It is further requested that the Field staff be from Education, Revenue, Local Government & Population Welfare Department.

3. It is requested that all the Deputy Commissioners/ Assistant Census Commissioner who will work as Census District officers during Census operations under your area of jurisdiction may be advised to initiate work on above mentioned Census Field staff for 7<sup>th</sup> Population and Housing Census including 5% reserve staff. The list of district wise field staff requirement is at (Annex-A) & Eligibility Criteria is placed at (Annex-B).

4. Looking forward in anticipation for successful completion of this National task of paramount importance.

With best regards.

*g/c*  
*Naeem uz Zafar*  
(DR. NAEEM UZ ZAFAR)

Mr. Kamran Ali Afzal,  
Chief Secretary, Punjab,  
Lahore

Copy for information to:

- i. Director to Minister for PD&SI, Islamabad.
- ii. S.O. to Deputy Chairman, Planning Commission, M/o PD&SI, Islamabad.
- iii. P.S. to Secretary, M/o PD&SI, Islamabad.
- iv. APS to Member (CS/RM)
- v. APS to Focal person/ Consultant on Digital Census

*3*  
*15/12/21*

*06 (letter)*



STATEMENT SHOWING ADMIN DISTRICT WISE CHARGE, CIRCLE & BLOCKS WITH 5% RESERVED STAFF (PUNJAB)									
DIVISION	DISTRICT	CHARGE	CIRCLE	BLOCK	CHARGE SUPERINTENDENT WITH 5%	CIRCLE SUPERVISOR WITH 5%	TWO BLOCK PER ENUMERATOR WITH 5%	TOTAL	
BAHAWALPUR	BAHAWALNAGAR	51	409	2568	54	429	1348	1831	
	BAHAWALPUR	66	375	3339	69	394	1753	2216	
DERA GHAZI KHAN	RAHIM YAR KHAN	61	445	3861	64	467	2027	2558	
	DERA GHAZI KHAN	42	294	2437	44	309	1279	1632	
	LAYYAH	28	223	1613	29	234	847	1110	
FAISALABAD	MUZAFFARGARH	41	403	3365	43	423	1767	2233	
	RAJANPUR	27	226	1628	28	237	855	1120	
	CHINIOT	22	139	1156	23	146	607	776	
	FAISALABAD	112	712	6096	118	748	3200	4066	
GUJRANWALA	JHANG	40	333	2288	42	350	1201	1593	
	TOBA TEK SINGH	27	224	1741	28	235	914	1178	
LAHORE	GUJRANWALA	75	491	3598	79	516	1889	2483	
	GUJRAT	47	374	2533	49	393	1330	1772	
	HAFIZABAD	20	144	995	21	151	522	695	
	MANDI BAHAUDDIN	19	167	1422	20	175	747	942	
MULTAN	NAROWAL	22	271	1754	23	285	921	1229	
	SIALKOT	44	410	3264	46	431	1714	2190	
	KASUR	43	290	2962	45	305	1555	1905	
RAWALPINDI	LAHORE	184	868	7487	193	911	3931	5035	
	NANKANA SAHIB	18	151	1279	19	159	671	849	
	SHEIKHUPURA	44	316	2812	46	332	1476	1854	
SARGODHA	KHANEWAL	33	290	2290	35	305	1202	1541	
	LODHARAN	17	164	1304	18	172	685	875	
SHEIKHUPURA	MULTAN	52	416	3723	55	437	1955	2446	
	VEHARI	38	301	2536	40	316	1331	1687	
	ATTOCK	31	229	1718	33	240	902	1175	
SHEIKHUPURA	CHAKWAL	28	206	1547	29	216	812	1058	
	JHELMUM	27	175	1253	28	184	658	870	
SARGODHA	RAWALPINDI	79	554	4774	83	582	2506	3171	
	OKARA	43	330	2643	45	347	1388	1779	
SARGODHA	PAKPATTAN	20	184	1589	21	193	834	1048	
	SAHIWAL	22	261	2108	23	274	1107	1404	
SARGODHA	BHAKKAR	35	242	1494	37	254	784	1075	
	KHUSHAB	27	187	1271	28	196	667	892	
SARGODHA	MIANWALI	26	197	1355	27	207	711	946	
	SARGODHA	51	411	3138	54	432	1647	2133	
<b>TOTAL</b>		<b>1562</b>	<b>11412</b>	<b>90941</b>	<b>1640</b>	<b>11983</b>	<b>47744</b>	<b>61367</b>	

## **CRITERIA FOR APPOINTMENT OF FIELD STAFF**

It is submitted that Government of Pakistan has decided to conduct first ever "Digital" 7<sup>th</sup> Population and Housing Census in the country during Year-2022. Keeping view in above, it is submitted that following criteria may be followed during the Appointment of Field Staff.

### **Appointment of Charge Superintendents:**

The appointment of Charge Superintendents will be made from Officers of Local Administration, preferably from the departments having touring duties e.g. Assistant Education Officers, Naib Tehsildars / Assistant Mukhtiarkars / Qanungos / Girdawars / Supervisory Tapedars in Rural Areas, while Headmasters/ Senior Teachers, and Education Officers working in the Metropolitans/Municipal Corporation/Municipal Committees/ Town Committees in Urban Areas are to be preferred and they must have good skills/commands on IT and can operate digital devices easily.

### **Appointment of Circle Supervisors:**

The Circle Supervisors will be appointed from Patwaris, Head Masters of Primary/Middle Schools, Senior Teachers, Secretaries of Local Councils and Officials of Pay Scale from 10 to 16 from the Metropolitans/Municipal Corporation/Municipal Committees/ Town Committees etc., preferably from the Local Area. The Supervisors will look after the work of 5 to 7 Enumerators in Rural and Urban Areas. In case a Circle comprises more than 8 Blocks additional Circle Supervisors may be appointed by giving 7 blocks to each Supervisor separately. They must have good skills/commands on IT Teachers and E-Patwaris can operate digital devices easily.

### **Appointment of Enumerators:**

The appointment of Enumerators will be made in the Rural Areas preferably, from Primary, Middle and High School Teachers, Local Government employees, Agriculture Field Assistants and employees of Health Department who are posted and working in the same area. In the Urban Areas, School Teachers, Secretaries Local Councils and Senior Clerks working in the Metropolitans/Municipal Corporation/Municipal Committees/ Town Committees etc., will be taken as Enumerators, having Pay Scale from 7 to 14. They must be well aware and having efficient knowledge/skills about operating Tablets as well as good commands to fill census data in the assigned software. **It is further added that as per recommendations of the Census Advisory Committee female staff may also be appointed as Enumerator for better and quality of data collection.**